

Annexure-I

THE BRIHAN MUMBAI ELECTRIC SUPPLY AND TRANSPORT UNDERTAKING

(OF THE BRIHAN MUMBAI MAHANAGARPALIKA)

BEST Bhavan, Post Box no.192, BEST Marg, Mumbai-400001.

Affix Photograph
Here & sign.
across

Dear Sir,

I/We undersigned hereby as per the provisions of MERC Regulations 2005 under section 10 applying for Change in Name and I/We undertake to abide all the terms and conditions of electric supply of BEST Undertaking

Signature	Date
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APPLICATION FORM FOR CHANGE IN NAME

Consumer No. _____ C.A.No _____

Meter no. 1) _____ 2) _____ 3) _____ Cycle no _____

2. Name of applicant :

Flat/Room/Shop No.			FLOOR NO.		
Bldg. Name					
Bldg. No.		Road Name			
Next to			Locality		
Opp. To			Pin Code		
Contact No.:	Mob.		Res.		Of.

3. Exact Class premises (Please tick Mark against the items applicable)

- | | | |
|---|--|--|
| <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> COMMERCIAL | <input type="checkbox"/> INDUSTRIAL |
| <input type="checkbox"/> Residence | <input type="checkbox"/> Shop | <input type="checkbox"/> Factory |
| <input type="checkbox"/> Pump/Lift/Staircase | <input type="checkbox"/> Office | <input type="checkbox"/> Workshop |
| <input type="checkbox"/> Temple | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Floor Mill |
| <input type="checkbox"/> Dispensary (Public) | <input type="checkbox"/> Dispensary (Private) | <input type="checkbox"/> Printing Press |
| <input type="checkbox"/> Hospital (Public) | <input type="checkbox"/> Hospital (Private) | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Educational Institution (Public) | <input type="checkbox"/> Educational Institution (Private) | <input type="checkbox"/> Lift/Pump/Staircase |
| <input type="checkbox"/> Charitable Institution (Public) | <input type="checkbox"/> Lift/Pump/Staircase | <input type="checkbox"/> |

Please state precisely the type and nature of shop, Factory etc. such as Tailoring shop, Milk Shop, Sugarcane, Plastic, Factory Mechanical workshop etc.

4. Supply at the premises is disconnected Not.disconnected

FOR OTHER IMPORTANT NOTES PLEASE TURN OVER

5. Date of occupation/allotment of premises _____

6. Name & Latest Address of previous consumer _____

_____ Tel. _____

7. We hereby undertake to pay the energy consumption bills regularly. I/We also undertake to pay the arrears, if any, due for all previous consumption or extra bill for all previous consumption, if any, preferred by the undertaking on account of Change in Tariff, Electric Duty or any other charges.

(In case of a firm or Company to be appropriately Rubber stamped with name of the firm/company and official status of the person signing the form to indicate in what capacity he has signed.)

List of self attested documents.

Sr. No.	Details of document submitted	Pl.mark <input type="checkbox"/> on applicable
1	Latest Electricity paid bill	
2	NOC from previous consumer	
3	Registered Stamp Duty/Sale deed/Tenancy Agreement	
4	NOC from Legal heir	
5	Rent Receipt/Maintenance Slip	
6		
7		

I solely, declare that, above document submitted by me are true as per my best knowledge.

Applicants Signature

Annexure-II
THE BRIHAN MUMBAI ELECTRIC SUPPLY AND TRANSPORT UNDERTAKING
(OF THE BRIHAN MUMBAI MAHANAGARPALIKA)

UNDERTAKING FOR CHANGE OF NAME FOR ELECTRIC BILL

To,
The Divisional Engineer
Customer Care _____ Ward
B.E.S.&T. UNDERTAKING
Mumbai

Affix
Photograph
& sign.
across

Dear Sir/Madam,

I/We, the undersigned _____
is/ are Owner/occupier/tenant of the (Address) _____
at which supply is connected. The connection is registered in the name of the previous tenant
/occupant/owner of the premises/ in the name of builder/society (Cancel not applicable) having
Consumer No. _____ Meter no _____.

I have read and understood the procedure for registration for Change in Name as stated in the application form & I shall abide by the set procedure and submit all true and valid documents. I am/ we are submitting herewith the required documents for change in name of the electric bill in my/on our name.

I undertake to make the payment to the BEST Undertaking of all pending electricity dues/ charges and payable with respect to the present registered consumer that may arise at subsequent date.

In case any false representation on my part or any fraudulent document submitted by me are not absolutely correct, I shall be solely and exclusively responsible for the criminal proceeding or any court proceeding initiated against me. I also undertake to keep your B.E.S.& T. Undertaking & any employee indemnified of any consequences at any time in future.

In case of any dispute or any objection raised by the Land lord/ any statutory authority/any other person, on account of the change in name of the above connection to my/our /name /names, B.E.S.& T. Undertaking reserve the right to re-transfer the connection in the name of the original registered consumer. This undertaking will be binding on myself/over self and my /our executors and administrators.

Yours faithfully,

Name

Applicants Signature

Annexure-III

B. E. S. & T. UNDERTAKING

CONSENT LETTER / N.O.C. OF TRANSFEROR

To,
The Divisional Engineer,
Customer Care _____ Ward,
BEST Undertaking
Mumbai

SUB: CONSENT LETTER / N.O.C. OF TRANSFEROR FOR CHANGE IN NAME OF ELECTRIC BILL

I/We, _____ the present registered consumer
of B.E.S.& T, UNDERTAKING having consumer no. _____ Meter no. _____,
and currently residing at _____,

do hereby convey my/ our consent and grant No Objection for accepting the request for Change in
name in favor of Mr./Ms. _____.

I hereby undertake that I shall not hold B.E.S.& T. UNDERTAKING liable for any dispute or claim
pertaining to Change in Name in favor of Mr./Ms. _____.

I declare that the said Change in Name is solely for the purpose of changing the name of electric connection
and not for any other purpose.

Enclosed herewith is the copy of _____ as my proof of identification for
your reference.

Yours faithfully,

(Name)
(Landlord/Owner/Previous Registered Consumer)

Encl: As above.

CCB (30058-8545-20 Pkts) 3-2017

AUTHORITY LETTER

To
Divisional Engineer
Customer Care _____ Ward

Date : _____

I _____ residing at _____

_____ hereby authorize _____
_____ residing at _____

to make an application, represent and act on my behalf for submission of application
in regards to _____

I hereby confirm that the acts done by him/her on my behalf with respect to
the said application for _____ . The
same shall be valid and binding upon me and I shall be made responsible for all the
acts of the representative including any fraud or misrepresentation.

Enclosed herewith is the copy of _____ as
my proof of identification for your reference.

Yours faithfully,

(Name & Signature of Representative)

(Name & Signature of Applicant)

Encl :- Documents enclosed with application

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Sr.No.	OCCUPANCY PROOF ANY ONE OF THE FOLLOWING DOCUMENTS.
1	Registered Purchase Agreement.
2	Sale Deed.
3	Share Certificate of Registered Society in the name of Applicant.
4	Latest Monthly Maintenance Receipt in the name of Applicant.
5	Registered or Notarized Tenancy Agreement.
6	Lease Agreement.
7	Leave & License Agreement between applicant & Original Consumer/Landlord.
8	Latest Rent Receipt (within one year time) in the name of applicant duly discharged by Owner/Landlord of the premises.
9	Allotment Letter/Transfer Letter along with latest maintenance receipt issued in the name of applicant by MHADA/SRA/MANAGER-BDD,BIT Chawls/Bldg.
10	Zopda Photo pass issued by Competent Authority.
11	Survey Slip.
12	Allotment letter issued by Competent Authority in applicants name.
13	Registered Society's request on letterhead duly stamped & signed by either of the office bearer along with copy of Conveyance Deed or Transfer Deed with Developer.
14	NOC issued by the concern developer.
15	Certificate of incorporation issued by the Registrar or copy of High Court Order.
16	Affidavit/Gazette Notification for Change in applicant's name.
17	Certified copy of Will/Inheritance in the name of applicant.
18	Details of "Family Tree" along with contact numbers/Mobile Numbers duly notarized along with consent/NOC from all legal heirs for change in name of electric connection in the applicant's name.
19	In case of partition, the partition deed.
20	Registered deed.
21	Succession Certificate.

1. OCCUPANCY PROOF – AS ABOVE.
2. LATEST PAID ELECTRIC BILL
3. ID PROOF – PAN CARD / AADHAR CARD.
4. SECURITY DEPOSIT AMOUNT
5. TWO PASSPORT SIZE PHOTO.
6. EMAIL ID & MOBILE NO.
7. XEROX DOCUMENTS SHOULD BE ATTESTED BY APPLICANT & ORIGINAL DOCUMENTS TO BE PRODUCED FOR VERIFICATION.